

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly Board Meeting Minutes**

**Meeting Date:** April 20, 2015  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:35 pm  
**Members of Board Present:** **Chairman** – Clifford Ruth  
**Vice Chairman** – Richard Paul  
**Treasurer** – Raymond McManus  
**Secretary** – Wayne Hans, excused  
**Commissioner** – Frank Weindel  
**District Clerk** – Kathleen Crockett  
**Solicitor** – Richard Tavani

**Salute the Flag**

**Sunshine Law – Comm. Ruth**

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners – Comm. Ruth**

Comms. Paul, McManus, Weindel and Ruth present. Comm. Hans is excused, he has a training class.

**Minutes of the Previous Meeting – Comm. Ruth**

Motion made by Comm. Paul seconded by Comm. McManus to approve the 3/16/15 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

**Correspondence – Cl.Crockett**

**Incoming**

We received a letter from the Courier Post congratulating the Lindenwold Fire Department for being one of the best of South Jersey. EFA Nolan will have more of that under his report.

**Outgoing**

We had letters etc. for the Audit.

**Comm. Ruth:** Any other correspondence? (hearing none)

**Treasurer's Report – Comm. McManus**

As of 4/20/15:

TD Bank General Checking	74,749.45
TD Bank Money Market Savings	481,251.19
TD Bank Money Market Capital	440,578.20
TD Bank Payroll Checking	35,379.62
TD Bank LEA Dedicated Penalty	9,998.05
TD Bank LEA Trust Penalty	15,023.57
Sovereign Bank CD	5,154.19
Petty Cash	200.00
Total Current Assets	1,062,334.27

Motion made by Comm. Weindel, seconded by Comm. Paul to accept the Treasurer's Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. McManus**

**Comm. McManus:** In front of you, you have a list of 50 bills totaling \$49,658.14.

Motion made by Comm. Paul, seconded by Comm. Weindel to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

## **COMMITTEE REPORTS**

### **Fire Department Equipment – Comm. Paul**

**Comm. Paul:** The spare gear was moved from Battalion 1 to Battalion 2, it's now in our new closet. I'll be working with Chief Nolan to get the rest of the stuff out of the old closet so we can give that room back to Station 3.

### **Turn-Out Gear – Comm. Paul**

No report.

### **Recruitment / Membership – Comm. Paul**

**Comm. Paul:** We have a background check that was just done on Mr. Wirth, waiting for that to come back. Did that come back Kath or no?

**Cl.Crockett:** It did come back, Mike has it for review.

**Comm. Paul:** I also gave out two applications for somebody from Battalion 2 and haven't gotten them back yet. Also, Kathy talked about the Best of South Jersey we got nominated for. Chief Nolan did an ad for the Courier, I believe it will be in the paper in May.

**Comm. Weindel:** May 3<sup>rd</sup> or something.

**Comm. Paul:** Justin also put an email together for recruitment at Lindenwold Fire.com. I believe myself, Kathy and Mike will be able to get into that if somebody wants to join through the email at Recruitment. That's all I got.

### **Fitness Center – Comm. Paul**

**Comm. Paul:** I'm working with Comm. McManus to get a price for the gym on the maze side to remove the wiring and the lighting outside. I'm waiting for that quote to come in. I'll be going shopping for supplies, weight cleaner, rags, towels and stuff for the washer and dryer.

### **Communications – Comm. McManus**

**Comm. McManus:** Everything is going good with the radios.

### **Apparatus – Comm. McManus**

**Comm. McManus:** Today they started the PM's on the trucks and got the Squad done today. Tomorrow they're going to do the Squirt then move over to Battalion 2 and start on the trucks over there.

### **Computers – Comm. McManus**

**Comm. McManus:** As far as I know, everything is going good with the computers and radios. That's about it.

### **Sale of Assets – Comm. McManus**

No report.

### **Assist Personnel – Comm. McManus**

No report.

### **Budget – Comm. McManus**

No report.

### **Fuel – Comm. Weindel**

**Comm. Weindel:** As you know, the updated Sunoco cards came in and every Chief's car has one right now plus the Fire Marshal's car.

### **Incentive Program – Comm. Weindel**

No report.

### **Uniforms – Comm. Weindel**

**Comm. Weindel:** Rich, you didn't get yours yet did you?

**Comm. Paul:** Yes.

**Comm. Weindel:** Mike sent me another email, there were people measured last October didn't get their Class B uniforms, Bill Cantiello. There were also other guys measured for Class A's, T.J. Carroll, Josh and Justin. So I don't know if they got them yet, but I'll find out. That was last October, so I'm assuming they got them.

**Comm. Paul:** I got mine for re-sizing. I did turn mine back in, they're hanging in the closet over at Battalion 2.

#### **Uniforms – continued**

**Comm. Weindel:** I want to try and work something out where we can gather up all the old uniforms somehow and put them in some kind of place where we can use them sparingly. If something comes up and people don't have uniforms, maybe we can gather them up and keep them clean somewhere. I don't know where yet, but I'll figure it out.

#### **Insurance – Comm. Weindel**

**Comm. Weindel:** I didn't know PK had an accident a while ago.

**Cl. Crockett:** That was on February 14<sup>th</sup>.

**Comm. Weindel:** Was that resolved, or I don't know.

**Comm. Ruth:** The vehicle was sent to Linden Auto Body and was repaired. We're just waiting for the insurance to reimburse us.

**Comm. Weindel:** I just read it and I wasn't sure about it. That's all I got.

#### **Administration / Personnel – Comm. Ruth**

No report.

#### **Office of Fire Prevention – Comm. Ruth**

**Comm. Ruth:** The Fire Official's report for 03/16/15 – 04/20/15 was read aloud, a copy is attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

#### **Training Division – Comm. Ruth**

**Comm. Ruth:** The Training reports for February and March were read aloud, copies are attached to the minutes. Respectfully submitted, Steve Schwegel, Jr., & Justin Mastalski, Training Division.

#### **Building Maintenance / Grounds – Comm. Hans**

No report.

#### **Health & Safety – Comm. Hans**

No report.

#### **Fixed Assets – Comm. Hans**

No report.

#### **Hydrants / Water – Comm. Hans**

No report.

#### **Executive Fire Administrator's Report – E.F.A. Nolan**

**Comm. Ruth:** EFA Nolan is not here. The report was read aloud by Comm. Ruth, a copy is attached to the minutes.

#### **President's Report – Comm. Ruth**

**Comm. Ruth:** No President's.

#### **Solicitor – R. Tavani**

**Sol.Tavani:** Thank you Mr. Chairman. On February 27<sup>th</sup>, I received a letter from the District through its Auditors Holman Frenia Allison, P.C. I did prepare, as was noted by the Clerk my response to that indicating no threatened or pending litigation, no claims or assessments, and that response was provided to our Auditor's. I assume you have your Audit back at this point?

**Cl.Crockett:** No I do not. We have the draft, but not the final Audit.

**Sol.Tavani:** OK. We're waiting for our Audit and after the Commissioners have reviewed the Audit for its efficiency, then pass our resolution approving the Audit. That will be next meeting. I have nothing further Mr. Chairman.

#### **Resolutions – Comm. Ruth**

**Comm. Ruth:** Thank you. We have no resolutions tonight.

**Old Business – Comm. Ruth**

**Comm. Ruth:** Any Old Business? (hearing none)

**New Business – Comm. Ruth**

**Comm. Ruth:** Any New Business? (hearing none)

**Public Portion – Comm. Ruth**

Motion made by Comm. Paul, seconded by Comm. McManus to open to the public. All in favor, ayes have it.

**Comm. Ruth:** There is no public in attendance.

Motion made by Comm. Paul, seconded by Comm. McManus to close to the public. All in favor, ayes have it.

**Open to Commissioners – Comm. Ruth**

n/a

**Closed Session – Comm. Ruth**

n/a

**Adjourn - Comm. Ruth**

Motion made by Comm. Weindel, seconded by Comm. Paul to adjourn the meeting at 7:51 pm.

All in favor, ayes have it.

5:26 PM  
04/20/15  
Accrual Basis

Lindenwold Fire District No.1  
Treasurer's Report  
As of April 20, 2015

Apr 20, 15

**ASSETS**

**Current Assets**

**Checking/Savings**

**1000 · CASH**

1010 · TD Bank General Checking 74,749.45

1011 · TD Bank Money Market Acco... 481,251.19

1013 · TD Bank Money Market Capital 440,578.20

1020 · TD Bank Payroll Checking 35,379.62

1030 · TD Bank LEA Dedicated Pen... 9,998.05

1040 · TD Bank LEA Trust Penalty 15,023.57

1050 · Sovereign Bank CD 5,154.19

1090 · Petty Cash 200.00

**Total 1000 · CASH** 1,062,334.27

**Total Checking/Savings** 1,062,334.27

**Total Current Assets** 1,062,334.27

**TOTAL ASSETS** 1,062,334.27

**LIABILITIES & EQUITY** 0.00

# LINDENWOLD BUREAU OF FIRE PREVENTION

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2201 BANGOR AVENUE  
LINDENWOLD, NEW JERSEY, 08021  
856-346-0935  
(fax) 856-346-3638

4/20/15

## FIRE MARSHAL'S REPORT

March 16, 2015

/

April 20, 2015

### Inspections Completed to date:

1. Laurel Hill Apartments
2. Kings Row Apartments
3. Chadwick Village Apartments
4. Meadowview Condos
5. OBGYN of South Jersey
6. Bell Global Consulting
7. Dr. Joel Okon Family Dentistry
8. Los Primos Grocery
9. Paz Deli & Grocery

### Re - Inspections completed:

1. Nichols News
2. Uno Laundry
3. El Pubrito Market

Complaints: Received: 1      Complaints: Resolved: 1      Imminent Hazards: 0

Requested Response: 0      Time Extensions: 0      Civilian Burn Reports: 0

Permits Issued: Type I   0      Type II   0

Penalties Issued: 0

### Correspondences:

1. Received the \$1,000 fine from family Dollar 3/31/15

**Comments to District Commissioners:**

1. Completed Invoices for 2015 NLH registrations 3/19/15
2. Mailed Invoices out for 2015 NLH registrations
3. Phone Conference with Clean Energy, about registering as a LH 4/2/15
4. F.O. Nolan and Inspector Brezee attended the Sprinkler & Standpipe Systems CEU Class 4/6/15
5. Inspector Brezee attended the NJ State Fire Code Update CEU Class
6. Investigate complaint of hanging wire from the roof of the 900 building of Stonington Court, Wire is hanging until roof is fixed. 3/30/15
7. Investigation of fire at TDR nails – Blackwood – Clementon Rd. 4/18/15
8. We are hosting “ After the Fire” at Lindenwold high school on 4/21/15

**Fire Prevention Programs:**

1. Girl Scout troop #30056 visited Batt. 2 for a tour. 4/02/15
2. Girl Scout troop #30446 visited Batt. 2 for a tour. 4/15/15

**Problems:**

**Code Violation Investigations: 0**

**Total fee's received to date:**      LHU Rebate: \$ 4,135.63  
   LHU Rebate: \$ 1,735.50  
   LHU Rebate: \$  
   LHU Rebate: \$

**NLH Registrations:**

Registrations: \$ 6,406.75  
Registration late fee: \$ 471.50  
Permits: \$ 208.00  
Penalty: \$ 1,000.00

**Total:**                                      \$ 13,957.38

**For Better Fire Protection,**

Michael J. Nolan, Fire Official

Tim D. Shannon, Fire Prevention Specialist

Mike Breeze, Fire Prevention Specialist

# **BOARD OF FIRE COMMISSIONERS**

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**LINDENWOLD FIRE DISTRICT NO.1**

**2201 BANGOR AVENUE  
LINDENWOLD, NJ 08021  
PHONE: 856-346-0935  
FAX: 856-346-3638**

April 20, 2015

April 2015 Chief's Report

1. Attended the C.C. Fire Chiefs Exe. Board meeting 4/1/15
2. Attended the department meeting 4/7/15
3. Attended the Burn Building Drill 4/14/15
4. Attended the Lindenwold Revitalization Committee meeting 4/16/15

Michael Nolan  
Executive Fire Administrator/Fire Official  
Lindenwold Fire Department  
cell - 609-923-8354



# LINDENWOLD FIRE DEPARTMENT

## TRAINING DIVISION

To: Commissioner Ruth  
From: Training Division  
Date: 04/20/2015  
Re: ~~February~~ Training Report  
~~FEBRUARY~~  
MARCH

### Department Training

- March 7, 2015
  - Topic: Ice water rescue (hands-on)
  - Instructor: Training Officer Schwegel
  - Students: 4
  - Hours: 3
- March 10, 2015
  - Topic: Mayday Recognition
  - Instructor: Assistant Chief Mark Winters
  - Students: 21
  - Hours: 2
- March 17, 2015
  - Topic: Battalion Night
- March 24, 2015
  - Topic: Large Area Search (lecture)
  - Instructors: Training Officer Schwegel
  - Students: 19
  - Hours: 3
- March 31, 2015
  - Topic: Large Area Search (hands-on)
  - Instructors: Assistant Chief Mark Winters
  - Students: 14
  - Hours: 3

Respectfully Submitted,

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Steve Schwegel Jr  
Justin Mastalski

# LINDENWOLD FIRE DEPARTMENT

## TRAINING DIVISION

To: Commissioner Ruth  
From: Training Division  
Date: 03/16/2015  
Re: February Training Report

### Department Training

- February 3, 2015
  - Topic: SJ Gas fuel station familiarization
  - Instructor: SJ Gas rep.
  - Students: 17
  - Hours: 1
- February 10, 2015
  - Topic: Ice rescue review
  - Instructor: Training officer Schwegel & Mastalski
  - Students: 21
  - Hours: 3
- February 17, 2015
  - Topic: Ropes & Knots
  - Instructors: Captain Burns
  - Students: 19
  - Hours: 3
- February 24, 2015
  - Topic: Ropes & Knots
  - Instructors: Assistant Chief Mark Winters
  - Students: 17
  - Hours: 3
- February 28, 2015
  - Topic: Ice water rescue (hands-on)
  - Instructors: Battalion Chief Hoag
  - Students: 10
  - Hours: 4

Respectfully Submitted,

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Steve Schwegel Jr  
Justin Mastalski